

ANNUAL BUSINESS MEETING MINUTES

1 **March 23, 2017**

2 Colorado Springs, Colorado

3
4 **Call to Order**

5 The AAO's 2016-17 president, Laura E. Griffin, DO, FAAO, welcomed the members and called the meeting
6 to order at 12:05 p.m. Mountain time.

7
8 **Invocation**

9 AAO Trustee Catherine M. Kimball, DO, gave the invocation.

10
11 **Osteopathic Pledge of Commitment**

12 Dr. Griffin led the members in the Osteopathic Pledge of Commitment.

13
14 **Approval of Agenda**

15 Dr. Griffin entertained a motion to accept the agenda for the March 23, 2017, annual business meeting of the
16 AAO's members.

17
18 **Motion** *It was moved to approve the March 23, 2017, agenda of the AAO annual business*
19 *meeting as presented.*

20 **Seconded**

Approved

21
22 **Approval of Meeting Minutes**

23 Dr. Griffin entertained a motion to approve the minutes from the AAO's March 17, 2016, annual business
24 meeting.

25
26 **Motion** *It was moved to approve the minutes of the March 17, 2016, annual business meeting*
27 *of the American Academy of Osteopathy.*

28 **Seconded**

Approved

29
30 **Elections**

31 Dr. Griffin called on Dennis J. Dowling, DO, MA, FAAO, the chair of the AAO Nominating Committee, to
32 present the Nominating Committee's report and to conduct the annual elections.

33
34 **Nominating Committee Report**

35 Dr. Dowling summarized how the Nominating Committee develops the slate of candidates. He indicated the
36 Nominating Committee begins its work in the summer after the Academy staff surveys AAO leaders for
37 suggestions of nominees for the various offices. He stated that the staff collects and compiles the suggestions
38 received and then distributes the information to the Nominating Committee.

39
40 Dr. Dowling continued stating that via teleconference, the committee reviews the geographic characteristics,
41 gender, age, specialties and colleges of graduation of the candidates and takes those factors into account when
42 developing the slate of nominees. He added that the committee also reviews the attendance records of
43 incumbent members of the Board of Governors to determine whether those candidates have been fulfilling
44 their duty of regularly attending the governors' meetings.

45
46 Dr. Dowling indicated that before completing the slate of candidates, the committee approaches the
47 individuals it intends to recommend determining their willingness to serve. He stated that the committee then
48 forwards its initial slate to the Academy's Board of Trustees for its review and comments. Dr. Dowling
49 indicated that the Nominating Committee members are elected every year and he thanked each of them for
50 their work: Dr. Buser, Dr. Carreiro, Dr. Glover and ex-officio Immediate Past President Dr. Newman.

52 To prepare for the elections, Dr. Dowling reviewed the provisions in the AAO constitution and bylaws for
 53 voting privileges, noting that active members, including interns and residents; life members; and honorary life
 54 members are eligible to vote, provided their membership dues are in good standing. He further indicated that
 55 members with voting privileges would have received in their registration packet, a blue ribbon which
 56 identifies them as a voting member.
 57

58 Dr. Dowling further stated that an electronic balloting system will be used for the 2017 elections. He stated
 59 that eligible members could use cell phones, tablets and other electronic devices to cast their votes via text
 60 messages. In explaining how the system would work, Dr. Dowling noted that a device will only be able to
 61 cast one text-message vote per office. Dr. Dowling indicated that paper ballots will be provided to those
 62 members who cannot text on a mobile device from which to vote.
 63

64 President

65 Dr. Dowling explained that in accordance with the AAO constitution and bylaws, the president-elect
 66 automatically succeeds to the Office of President. Therefore, Michael P. Rowane, DO, FAAO, will be
 67 inducted at the Academy's 2017-18 president during the March 25, 2017, president's banquet, at which time
 68 Dr. Rowane will be administered the oath of office.
 69

70 President-elect

71 Dr. Dowling announced that for the office of president-elect, the Nominating Committee places in nomination
 72 Catherine M. Kimball, DO.
 73

74 Dr. Dowling then asked for nominations from the floor for president-elect. With no requests received, the
 75 nominations were closed.
 76

77	Motion	<i>It was moved to close nominations for the office of President-elect.</i>	
78	Seconded		Approved

79
 80 Dr. Dowling announced that by consensus, Catherine M. Kimball, DO, has been elected to serve a one-year
 81 term as AAO President-elect.
 82

83 Board of Trustees

84 Dr. Dowling informed the members that two three-year terms were open on the Board of Trustees. He stated
 85 the Nominating Committee places in nomination for trustee Heather P. Ferrill, DO, MS, MEdL; Sharon
 86 Gustowski, DO; and Sheldon C. Yao, DO. Dr. Dowling noted that with Dr. Kimball's election to president-
 87 elect, her name is to be struck from the ballot for trustee. He asked for nominations from the floor, and there
 88 were none.
 89

90	Motion	<i>It was moved to close nominations for the AAO Board of Trustees.</i>	
91	Seconded		Approved

92
 93 Following the tally of the votes, Dr. Dowling announced the results of the membership vote for Board of
 94 Trustees – for a three-year term each: Heather P. Ferrill, DO, MS, MEdL; and Sheldon C. Yao, DO.
 95

96 Board of Governors

97 Dr. Dowling indicated the membership would be electing members to serve as AAO governors. He indicated
 98 that the instructions are to vote for 10 people; however, because Dr. Yao was elected to the Board of Trustees,
 99 his unexpired term would need to be filled and so Dr. Dowling instructed the members they would be voting
 100 for up to 11 candidates. The top 10 vote getters would serve three-year terms, and the candidate in 11th place
 101 would fill Dr. Yao's unexpired term. He announced that the Nominating Committee nominates the following
 102 DOs as candidates for the AAO Board of Governors:

- 103 • Michael S. Carnes, DO, FAAO
- 104 • Jane E. Carreiro, DO
- 105 • Brian F. Degenhardt, DO
- 106 • Lisa A. DeStefano, DO
- 107 • Dennis J. Dowling, DO, MA, FAAO
- 108 • Hugh M. Ettlinger, DO, FAAO, FCA
- 109 • Heather P. Ferrill, DO, MS MEDL
- 110 • Ann L. Habenicht, DO, FAAO, FACOFP, CS
- 111 • Kurt P. Heinking, DO, FAAO
- 112 • Catherine M. Kimball, DO
- 113 • Polly E. Leonard, DO, MS, FNAOME
- 114 • J' Aimee Anne Lippert, DO
- 115 • Doris B. Newman, DO, FAAO
- 116 • George J. Pasquarello, DO, FAAO
- 117 • Eric Hunter Sharp, DO
- 118 • Karen T. Snider, DO, FAAO
- 119 • Col. Clay Walsh Jr., DO

120
121 Dr. Dowling noted that with Dr. Kimball's election to president-elect and with Dr. Ferrill's election to trustee,
122 they are already governors and their names are to be struck from the ballot for governor.

123
124 Dr. Dowling asked whether there were any nominations from the floor for governor. William Foley, DO, was
125 nominated from the floor, and Dr. Foley indicated he was willing to serve if elected. There was a nomination
126 to add Janice U. Blumer, DO, FAAO, as a candidate, which was seconded and she indicated her willingness
127 to serve.

128
129 **Motion** *It was moved to close the nominations for the AAO Board of Governors.*
130 **Seconded** **Approved**

131
132 Upon the tally of the votes, Dr. Dowling announced that the following were elected to three-year terms: Dr.
133 Carreiro, Dr. Degenhardt, Dr. DeStefano, Dr. Dowling, Dr. Ettlinger, Dr. Habenicht, Dr. Heinking, Dr.
134 Newman, Dr. Pasquarello, Dr. Snider and that Dr. Carnes will serve a two-year term.

135
136 *Nominating Committee*

137 Dr. Dowling noted that four candidates are elected each year for one-year terms on the Nominating
138 Committee and that as immediate past president, Dr. Griffin would serve as an *ex officio* member of the
139 committee by virtue of her office. Dr. Dowling stated the Nominating Committee places in nomination the
140 following candidates:

- 141 • Boyd R. Buser, DO, FACOFP
- 142 • Jane E. Carreiro, DO
- 143 • Dennis J. Dowling, DO, FAAO
- 144 • John C. Glover, DO, FAAO
- 145 • Ann L. Habenicht, DO, FAAO
- 146 • Kenneth J. Lossing, DO
- 147 • Doris B. Newman, DO, FAAO

148
149 Dr. Dowling asked whether there were any nominations from the floor, and none were made.

150
151 **Motion** *It was moved to close the nominations for the 2017-18 Nominating Committee.*

152

Seconded**Approved**

153

154 Dr. Dowling instructed the members to cast their ballots for up to four candidates for a one-year term each.
 155 After the votes were counted, Dr. Dowling announced that Dr. Buser, Dr. Dowling, Dr. Glover, and Dr.
 156 Lossing had been elected to one-year terms on the Nominating Committee. He added that Dr. Griffin will
 157 serve as ex-officio and asked the newly elected members of the Nominating Committee to have a brief
 158 meeting at the end of the business meeting.

159

160 Dr. Dowling urged the leaders to respond to next year's request for nominations so that their suggestions may
 161 be considered by the Nominating Committee to develop a diverse slate of candidates. He indicated that the
 162 committee's report was concluded.

163

164 **Presentation of the Academy Award**

165 Dr. Griffin introduced the 2017 recipient of The Academy Award, Angela Cole Westhoff, MA of Oakland,
 166 Maine. She stated that Ms. Westhoff has been the executive director for the Maine Osteopathic Association
 167 (MOA) for the last nine years and is the current president of the Association of Osteopathic State Executive
 168 Directors (AOSED). Dr. Griffin added that Ms. Westhoff has demonstrated osteopathic principles in the
 169 medical profession, upholding the vision that compliments the Academy's mission through her support of and
 170 advocacy for billing, coding, and reimbursement of osteopathic manipulative medicine in the northeastern
 171 United States.

172

173 Ms. Westhoff stated that she is truly honored and quite humbled to receive this recognition from the AAO.
 174 She acknowledged her colleagues at AOSED, stating that they are a group of extremely dedicated and hard-
 175 working individuals who work tirelessly on behalf of the osteopathic medical profession.

176

177 Ms. Westhoff indicated that she grew up in the small, quaint town of North Anson, Maine and that her
 178 connection with osteopathic medicine started with the only physician at the community health center, Steven
 179 Miller, DO. She stated that Dr. Miller is now the dean of clinical services and the assistant professor of OPP
 180 at the Alabama College of Osteopathic Medicine. She added that she recently reconnected with him to share
 181 the good news about this award and to let him know that his support in her early formative years left a lasting
 182 impression.

183

184 Ms. Westhoff continued stating that her connection with the osteopathic profession influenced her life
 185 decisions after college where she graduated with both a bachelor' and master's degree in communication with
 186 concentrations in health communication and public health. She indicated that her work as a pre-med advisor
 187 to assist college graduates into medical school, included the New England College of Osteopathic Medicine,
 188 where she was recruited by Joel A. Kase, DO, MPH, to serve in her current position as the executive director
 189 of the MOA. Dr. Westhoff thanked Dr. Kase and Dr. Buser for their encouragement, friendship, leadership
 190 and mentorship which have contributed to her personal and professional growth. She also acknowledged
 191 Merideth C. Norris, DO, and Jack Forbush, DO, who are part of a team that participate at running events
 192 showing their support of osteopathic medicine.

193

194 Ms. Westhoff thanked her husband and daughter for supporting her as the MOA's executive director. She
 195 indicated that the MOA, like other osteopathic state associations, works hard at promoting the osteopathic
 196 profession, offering top-notch continuing medical education conferences, and advocating for DOs and
 197 patients at the state legislature. She added that through the association's advocacy efforts with reimbursement
 198 disputes, it has built relationships with payer representatives and it was selected by the Centers for Medicare
 199 and Medicaid as a quality clinical data registry (QCDR). She added that the MOA has developed 12 new
 200 quality metrics with six of those specific to osteopathic medicine, and that they continue to collect the
 201 empirical data to demonstrate how pain management and OMT impacts patient outcomes.

202

203 Dr. Griffin presented the Academy Award to Ms. Westhoff, stating that she is most deserving of this
204 recognition for consistently demonstrating her commitment to osteopathic principles and to the osteopathic
205 medical profession, for making special contributions to promote osteopathy and for having a vision that
206 compliments the Academy's mission.
207

208 **Greetings from the American Osteopathic Association**

209 Dr. Griffin welcomed American Osteopathic Association President Boyd R. Buser, DO, FACOFP, to the
210 podium to provide an update from the AOA. Dr. Buser recognized AOA President-elect Mark Baker, DO, and
211 his wife, and AOA CEO Adrienne White-Faines. He congratulated Dr. Griffin on a great year and
212 congratulated Dr. Rowane on his ascension to the office of AAO president.
213

214 Dr. Buser thanked the members for their support and friendship, acknowledging that the Academy is his home
215 and that they are all his family. He added that as the AAO's president-elect he recognized that the Academy
216 needed to provide a greater voice to ensure that the distinctiveness of osteopathic manipulative medicine has a
217 continued emphasis as the medical profession advances. He stated that he has been able to bring the
218 Academy's voice to the policy-making and leadership of the AOA and he is very honored to be able to
219 advance the beliefs and importance of OMM for the future of the profession.
220

221 Dr. Buser indicated that the osteopathic medical profession is in fantastic shape and it is growing with more
222 than 100,000 DOs in the United States and where one in four medical students is enrolled in a college of
223 osteopathic medicine. He indicated there are so many opportunities and the AOA has a strategic plan to guide
224 the profession and to direct the allocation of the profession's resources to achieve these goals.
225

226 Dr. Buser reported on the strategic goals that the AOA has met since 2013 to include increasing the impact of
227 osteopathic research by tripling the amount of direct research support to over a million dollars a year. He
228 added that the AOA launched its public awareness campaign built on extensive market research, focus groups,
229 within and outside the profession and the public. He indicated that this multi-year, multi-million-dollar effort
230 is making a difference with the "Doctors that DO" website and app, with advertisements and public
231 announcements in national publications, with a digital, social and paid search campaign, on billboards, airport
232 kiosks, bus stations and with visibility at partner events like the Chicago marathon and the New York City
233 marathon. Dr. Buser stated that they built the foundation to proceed into the next phase of the strategic plan
234 and that the AOA is now starting to work on the 2016-18 strategic focus areas.
235

236 1 – Enhancing Board Certification Services

237 Dr. Buser stated that for the future of the profession, one of the cornerstones is going to be the growth of
238 osteopathic board certification and that many opportunities are being created by the transition to a single
239 accreditation system for graduate medical education. He indicated that the AOA is working to make
240 osteopathic board certification relevant, user-friendly and cost-competitive. He stated that at the AOA mid-
241 year Board of Trustees' meeting, the board passed five resolutions to advance and improve osteopathic
242 continuous certification (OCC), including a resolution to no longer require AOA membership as a condition
243 of AOA board certification.
244

245 2 –International Impact

246 Dr. Buser expressed that the Academy realizes the importance that OMM has in the international community
247 as it has been leading the way in establishing international relationships for decades. He stated that as the
248 profession continues to get younger, physicians desire to do work outside of the United States to spread the
249 word of osteopathic medicine, to do mission work, and to do research collaboration and that the AOA is
250 devoting the resources to achieve that goal.
251

252 3 – Member Model, Value and Relevance

253 Dr. Buser stated that membership is important to the survival of an association and the AOA is working to
254 develop the services that members will find of value and want to be a member of the AOA. He stated that one
255 of the most important things the AOA does for its members is to advocate for fair payment for OMT. He
256 thanked the Academy member for their response and the support they have provided in making the AOA's
257 "Save OMT" campaigns successful.

258
259 4 – Affiliate Alignment
260 Dr. Buser indicated that the AOA recognizes the challenges of maintaining and growing membership, not
261 only for its organization but also for the affiliates of the AOA. He stated that the potential market for
262 members is growing with more osteopathic physicians and with the single accreditation system as the
263 mechanism for MDs wanting to practice according to osteopathic principles. He explained that he appointed a
264 task force on affiliate alignment made up of executive directors from state and specialty societies, as well as
265 leadership from the AOA board. He added that Sherri Quarles is on that task force and he thanked her for her
266 willingness to serve.

267
268 5 – Government Alignment
269 Dr. Buser stated that through its government alignment initiative, the AOA is working to develop sustainable
270 opportunities for younger members to become engaged in leadership.

271
272 Dr. Buser summarized, stating these are the AOA's five strategic initiatives that he has been working on
273 as the AOA president and that Dr. Baker will continue to make progress to succeed in those areas. Dr. Buser
274 stated that the profession is growing and with the increase in public awareness of osteopathic medicine and
275 the opportunities created through the transition to a single accreditation system for GME, the osteopathic
276 profession is in a unique position to lead healthcare going forward. He recognized that the Academy leads the
277 way in helping osteopathic medical students in seeing the osteopathic pathway before them and he
278 encouraged the members to let their inner DO out.

279
280 Dr. Griffin presented Dr. Buser with a unique ram statue to commemorate his election to the AOA presidency
281 and for his on-going service to the Academy and to the osteopathic profession at large.

282 **Officers' Report**

283 **President's Report**

284
285 Dr. Griffin summarized her president's report, stating that one of the highlights was that a PAAO member
286 was selected as an American Osteopathic Foundation Outstanding Resident of the Year. She stated that it was
287 well received to have the AAO recognized in this way and she encouraged the members to participate in next
288 year's nominations for this award.

289
290 Dr. Griffin continued stating that the Academy leadership worked closely with the AOA to get some key
291 issues brought to the limelight. She added that her president's message from the January *AAO Member News*
292 about the importance of having osteopathic focused residencies being front and center in the ACGME process
293 was reprinted in the AACOM newsletter with an abbreviated version in the *DO*. She thanked the members
294 involved in the process of creating and defining the osteopathic focused training programs and for their
295 participation on the osteopathic recognition committees at the ACGME.

296
297 Dr. Griffin expressed her gratitude for the Board of Trustees and she stated that she is excited to have Dr.
298 Rowane lead the Academy, he is "just a gem walking on the earth." Dr. Griffin thanked Ms. Quarles for the
299 many things that she has improved.

300 **President-elect's Report**

303 President-elect Michael P. Rowane, DO, MS, FAAFP, FAAO, acknowledged the Academy's process of
304 leadership succession, thanking Dr. Griffin for her mentorship. He indicated that being able to attend the
305 AOA's mid-year meeting was very helpful, stating that AOA CEO Ms. White-Faines creates such a positive
306 energy for the profession.

307
308 Dr. Rowane stated that with the support from the Academy, he has been fortunate to sit on the ACGME
309 committee for osteopathic principles and to participate on the Association of American Medical Colleges
310 (AAMC) Electronic Residency Application Service (ERSA). He stated that he has made some
311 recommendations to the Board of Trustees to support all neuromusculoskeletal medicine residencies and
312 assist allopathic colleagues to developing osteopathic focused physicians. He recognized Dr. Baker for
313 providing information about the viability of osteopathic board certification with his presentation just prior to
314 the ACGME annual conference.

315
316 Dr. Rowane stated he is honored to have participated in the many activities listed in his annual report. He
317 expressed his appreciation of Dr. Griffin and the incredible group on the Board of Trustees and he
318 acknowledged the fabulous person Ms. Quarles is to work with as the Academy's executive director.

319

320 **Secretary-treasurer's Report**

321 In summarizing her report, AAO Secretary-treasurer Judith A. O'Connell, DO, MHA, FAAO, stated that the
322 Academy ended the year in the positive. She explained that membership is one of three revenue sources for
323 the Academy and the number of members has decreased. She indicated that the members are crucial to all the
324 great things that the organization does, for the Academy, for the profession and even for the house of
325 medicine in general. She encouraged the members to talk to their colleagues to get people involved and to get
326 them to join the Academy. She stated with great opportunities ahead there is a need for a large cadre of people
327 who understand osteopathic manipulative medicine to move the profession and the house of medicine into the
328 future.

329

330 Dr. O'Connell indicated the second revenue stream is the AAO's educational offerings. She stated the AAO's
331 Education Committee has created a curriculum: to create the best education in manual skills across the world,
332 to create programming to offer to allopathic colleagues so they may enjoy the knowledge the Academy offers,
333 and to make money to support the Academy in advocating for AT Sill's vision for the house of medicine. She
334 encouraged the members to attend the Academy's courses and to encourage their MD counterparts to
335 participate in the CME opportunities presented by the AAO.

336

337 Dr. O'Connell stated that endowments is the third source of financial support for the Academy. She stated
338 that the Golden Ram Society, the AAO's annual fundraising campaign, supports the general operations of the
339 association. She asked that the members consider donating to the Golden Ram to show that they support the
340 Academy and its continuing efforts. She explained that with this support the AAO can continue to work with
341 the AOA and government agencies to impact policy making to develop healthcare for osteopathic medicine to
342 thrive into the future.

343

344 Dr. O'Connell requested the members to give as they can to support the Academy in its efforts, to gather
345 more people, to make more of an impact and to continue to serve the house of medicine and the patients of the
346 world.

347

348 **Executive Director's Report**

349 Executive Director Sherri L. Quarles greeted the members, stating it is an honor and pleasure to be speaking
350 to the membership again. She explained that she is happy and proud to be a part of the Academy in working
351 for 9574 medical professions who make people's lives better, who help patients see their selves in a different
352 light by looking at the whole individual and that this is the message the Academy wants to present to the
353 entire world. She stated there are many people involved in this mission and she thanked the members for their

354 faith and trust in her as the executive director. She expressed her gratitude for the opportunity to ask questions
 355 of the Board of Trustees, of the Board of Governors, of the AOA leaders and staff, of Ms. Westhoff and the
 356 members of AOSED, and many others who have helped her to better understand the osteopathic profession.
 357

358 Ms. Quarles invited the members to continue to contact her regarding questions, comments or suggestions
 359 they have concerning the Academy. She stated the leadership and staff need to know your challenges, we
 360 need to know what it is that affects your business, we need to know what you need to keep your business
 361 operating and how we can help you.
 362

363 Ms. Quarles shared the news that the Academy has developed and presents its first mobile application and
 364 encouraged the members to download the AAO's 2017 Convocation app. She continued, stating that this
 365 Convocation has a record number attendance and there may be a few hiccups along the way but the AAO staff
 366 are up for the challenge. She asked the members to thank the staff for working countless hours: Gennie Watts,
 367 Debbie Cole, Amber Rausch, Lauren Good, Bev Searcy, Taylor Bridgeforth, Kathleen Brennan and Thomas
 368 Berl.
 369

370 Ms. Quarles thanked Dr. Griffin and that she looks forward to working with AOA on the affiliate alignment
 371 task force, stating, "it's about working together because there's no I's, there's no you's, there's we, there's us,
 372 and that's what makes us strong and that's what's going to move us into the next century."
 373

374 **FORCE Report**

375 Dr. Griffin introduced the president of the Foundation for Osteopathic Research and Continuous Education
 376 (FORCE), Richard A. Feely, DO, FAAO, FCA. Dr. Feely stated that the foundation has a new beginning with
 377 a new board, new bylaws, and a new vision which is, 'To help improve healthcare through scientific
 378 understanding and use of Osteopathic Manipulative Medicine (OMM).' He stated that the mission of the
 379 FORCE is to support clinical OMM research and that they continue to support the Academy's research poster
 380 presentations. He thanked the members for giving and supporting osteopathic research.
 381

382 **New Business**

383 **AAO Constitution and Bylaws Amendments**

384 Dr. Griffin stated that the trustees and governors have reviewed the recommendations of the Bylaws
 385 Committee for proposed amendments to the AAO Constitution and Bylaws. She continued stating that in
 386 accordance with the current constitution, AAO members were informed of these proposed changes at least 30
 387 days prior to this annual business meeting. She indicated that there are six amendments presented and that
 388 each one will need a motion for approval.
 389

390 **Proposed Amendment Number One**

391 Dr. Griffin stated that the first amendment is for a change to the AAO Constitution, Article V. Board of
 392 Trustees, Section 3, Page 2, line 64, striking the first sentence. She added that it was determined that this first
 393 sentence duplicates provisions in Article IV, Section 2.
 394

395
 396 **Motion** *It was moved to accept the proposed change to the AAO Constitution and Bylaws,*
 397 *Section A, Article V, Section 3, page 2, line 64, to strike the first sentence (The term*
 398 *of office for each officer shall be one year.).*

399 **Seconded** **Approved**
 400

401 **Proposed Amendment Number Two**

402 Dr. Griffin indicated that the second amendment was for a change to the AAO Constitution, Article VI. Board
 403 of Governors, Section 1, Page 2, lines 76-77, with the addition of Osteopathic and striking a portion of the last
 404 sentence. She stated that in 2011, the Cranial Academy changed its name to the Osteopathic Cranial Academy

405 and the addition of Osteopathic reflects that change. She added that because the Board of Trustees now has a
 406 resident and that PAAO representative automatically becomes a governor under the provisions of article five,
 407 section one, the last part of this paragraph is no longer necessary.

408
 409 **Motion** *It was moved to approve the proposed amendment to the AAO Constitution and*
 410 *Bylaws, article VI, Section 1, page 2, lines 76-77, adding the word OSTEOPATHIC*
 411 *and striking the last part of the sentence (, and a representative chosen by the*
 412 *Postgraduate American Academy of Osteopathy®).*

413 **Seconded** **Approved**

414
 415 Proposed Amendment Number Three
 416 Dr. Griffin stated that proposed amendment three applies to the Bylaws, article three, Fiscal Year, section
 417 two, page five, lines 272-276, striking the entire paragraph since this is a duplicate of the Constitution, article
 418 seven, section five.

419
 420 **Motion** *It was moved to approve the striking the entire paragraph of section 2 of the AAO*
 421 *Constitution and Bylaws, Section B, Article III, on page 5, line 272-276 (The Board*
 422 *of Trustees may call special meetings when, in its discretion, it feels they are*
 423 *required, or upon the written petition by at least 10% of the voting members. Such*
 424 *special meetings shall be held only upon the giving of 30 days written notice to each*
 425 *member, mailed to his or her last known address.).*

426 **Seconded** **Approved**

427
 428 Proposed Amendment Number Four
 429 Dr. Griffin indicated that proposed amendment number four was to the Bylaws, article six, Governors, section
 430 two, page six, lines 316 to 321, striking the entire section. She stated that this process is now under the
 431 direction of the American Osteopathic Association through the Bureau of Osteopathic Specialists (BOS),
 432 reference the Policies and Procedures of the Bureau of Osteopathic Specialists as listed in the BOS
 433 Handbook.

434
 435 **Motion** *It was moved to strike the paragraph of section 2 of the AAO Constitution and*
 436 *Bylaws, Section B, Article VI, on page 6, lines 316 to 321 (The Board of Governors*
 437 *shall nominate for membership on the Certifying Board of the American Osteopathic*
 438 *Board of Neuromusculoskeletal Medicine, Academy members certified in Special*
 439 *Proficiency in Osteopathic Manipulative Medicine or Neuromusculoskeletal*
 440 *Medicine to the Board of Trustees of the American Osteopathic Association who are*
 441 *empowered to elect new members to the Certifying Board.).*

442 **Seconded** **Approved**

443
 444 Proposed Amendment Number Five
 445 Dr. Griffin stated that proposed amendment number five is the addition of section five to the AAO Bylaws,
 446 article seven, Committees, page seven, adding a paragraph which states.
 447 Resident and student representation will be provided on AAO committees as determined by the
 448 president-elect and ratified by the Board of Trustees. The resident committee liaisons for each
 449 designated committee will be selected by the Postgraduate American Academy of Osteopathy. The
 450 student committee liaisons for each designated committee will be selected by the Student American
 451 Academy of Osteopathy. Each resident committee liaison position and each student committee
 452 liaison position will be a voting position on those designated committees.
 453 Dr. Griffin explained that in 2015, the Academy's constitution was amended to add a student representative to
 454 the Board of Trustees as a voting member and to encourage student representation on our committees. She
 455 added that now we have this provision so that student members on those committees may be voting members.

456
 457 **Motion** *It was moved to add section 5 to the AAO Constitution and Bylaws, under Section B,*
 458 *Article VII, on page 7, with the following paragraph.*
 459 ***RESIDENT AND STUDENT REPRESENTATION WILL BE PROVIDED ON***
 460 ***AAO COMMITTEES AS DETERMINED BY THE PRESIDENT-ELECT AND***
 461 ***RATIFIED BY THE BOARD OF TRUSTEES. THE RESIDENT COMMITTEE***
 462 ***LIAISONS FOR EACH DESIGNATED COMMITTEE WILL BE SELECTED BY***
 463 ***THE POSTGRADUATE AMERICAN ACADEMY OF OSTEOPATHY. THE***
 464 ***STUDENT COMMITTEE LIAISONS FOR EACH DESIGNATED COMMITTEE***
 465 ***WILL BE SELECTED BY THE STUDENT AMERICAN ACADEMY OF***
 466 ***OSTEOPATHY. EACH RESIDENT COMMITTEE LIAISON POSITION AND***
 467 ***EACH STUDENT COMMITTEE LIAISON POSITION WILL BE A VOTING***
 468 ***POSITION ON THE DESIGNATED COMMITTEES.***
 469 **Seconded** **Approved**
 470

471 Proposed Amendment Number Six

472 Dr. Griffin stated that the last proposed amendment is to the Bylaws, article ten, Fellowship in the American
 473 Academy of Osteopathy, section four listed on page seven, lines 415 to 418, striking the entire section. She
 474 indicated that the paragraph duplicates provisions in section three of the Bylaws, article ten, Fellowship in the
 475 American Academy of Osteopathy.

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 477 **Motion** *It was moved to approve striking the paragraph of section 4 in the AAO Constitution*
 478 *and Bylaws, section B, article X, on page 7, lines 415 to 418 (Information documents*
 479 *outlining prerequisites and requirements shall be provided to members of the*
 480 *profession by request. All revisions of this leaflet shall be approved by the Board of*
 481 *Governors of the American Academy of Osteopathy®.).*
 482 **Seconded** **Approved**
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484 **AAO Component Societies**

485 Dr. Griffin announced the following component societies that in accordance with the AAO constitution and
 486 bylaws, have submitted annual reports to the Academy and met the requirements to be recertified:
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- 488 • American Academy of Pediatric Osteopathy
- 489 • Arizona Academy of Osteopathy
- 490 • Florida Academy of Osteopathy
- 491 • Indiana Academy of Osteopathy
- 492 • Iowa Academy of Osteopathy
- 493 • New Jersey Academy of Osteopathy
- 494 • Northern California Academy of Osteopathy
- 495 • Northwest Academy of Osteopathy
- 496 • Ohio Academy of Osteopathy
- 497 • The Osteopathic Cranial Academy
- 498 • Postgraduate American Academy of Osteopathy
- 499 • Presque Isle Academy of Osteopathy
- 500 • Rocky Mountain American Academy of Osteopathy
- 501 • Sutherland Cranial Teaching Foundation

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 503 **Motion** *It was moved to recertify the above-listed component societies of the American*
 504 *Academy of Osteopathy.*
 505 **Seconded** **Approved**

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Resident of the Year

Dr. Griffin announced that Lauren Leslie, DO, has been selected as the 2017 AAO's Resident of the Year. She introduced Dr. Leslie, stating that she is a 2014 graduate of the Michigan State College of Osteopathic Medicine and is the co-chief resident in the osteopathic neuromusculoskeletal medicine program at MSUCOM. She added the Dr. Leslie was nominated by Lisa Ann DeStefano, DO, who describes Lauren as a competent, compassionate and patient instructor in osteopathic principles and practices to the MSUCOM medical students.

Dr. Leslie expressed her gratitude to the Academy and the Awards Committee for selecting her as the recipient, stating, "It's truly an honor." She thanked Dr. DeStefano and the attendees at Michigan State for the nomination, indicating that they are influential in her training for neuromuscular medicine and her love for osteopathy.

Golden Ram Lifetime Donors

Dr. Griffin indicated that with the change in association management software the names of the lifetime donors to the Golden Ram Society have not been identified. She stated that these contributors will be recognized at a later date and she thanked them for remaining temporarily anonymous.

Memoriam

Dr. Griffin asked for a moment of silence for those AAO members who had died since last year's annual meeting of the AAO. She acknowledged a few of those members: Dr. Lou Hasbrook, Dr. Edna Lay, Dr. Christy James, and other very important and prominent osteopaths

Leadership Service to the Academy

Dr. Griffin recognized Michael A. Seffinger, DO, FAAFP, with an AT Still Service lapel pin for his service as the interim chair of the Louisa Burns Osteopathic Research Committee (LBORC). She thanked him for stepping into that leadership role and choosing the next chair and vice chair of that committee.

Dr. Griffin recognized Hollis H. King, DO, PhD, FAAO, for his long-standing service to the Academy and as the outgoing chair of the Publications Committee. She presented Dr. King with an AT Still Service lapel pin, to acknowledge his commitment to the AAO and for the great work he's done with the Academy's publications.

Dr. Griffin asked the members to thank student trustee Sierra A. Grasso, OMS IV and resident trustee Jared E. Dropkin, DO, for their service and the great perspectives they brought to the Academy board this past year.

Dr. Griffin asked the members to review the committee descriptions in the business meeting's resource guide and to submit a committee application form. She indicated that members may also contact committee chairs or the Academy office should they be interested in serving on any committees. She encouraged members to become involved on those committees they may find of interest.

Announcements

Dr. Griffin announced that the 2018 AAO Convocation will be held Wednesday, March 21, through Sunday, March 25, at the Hilton Anatole in Dallas, Texas. The Convocation program is tentatively titled Osteopathic Legends: Their Legacies Live On, with David R. Boesler, DO, as the program chair.

Dr. Griffin reminded the members that the Academy's next business meeting will be held Thursday, March 22, 2018.

556 **Adjournment**

557 With the Academy's business concluded, Dr. Griffin declared the meeting adjourned at 2:05 p.m.