



## Criteria for Requesting an AAO Grant

When requesting funding from one of the American Academy of Osteopathy's restricted funds, please provide a cover letter with the following information:

1. For what purpose are you are requesting funding?
2. Has your nonprofit institution received funding support from the Academy before?
3. Briefly describe the need for your project, the project's overall goals, and the specific aspects of the project that the Academy's grant would fund.
4. Tell us about your nonprofit institution, including its strengths and accomplishments.
5. Provide a summary budget for your proposed project. (If the budget runs more than a half-page, attach it to your cover letter as a separate document.)
6. Describe how your project will be financed and other grant support you are seeking. If your project is to continue after the Academy's grant is expended, explain how the project will be funded in the future.
7. Describe how your institution would publicly acknowledge the Academy's gift, providing visibility for the Academy and its unrestricted fund.
8. Provide a closing statement that summarizes your request and the potential results and ramifications of the project if it is supported by the Academy.

Depending on the size of the grant requested, additional information may be requested. For a research project, for example, the Academy would request a full research proposal.